



**INTERNSHIP OPPORTUNITY**  
**Winter/Spring 2026 (4 months)**

**The Consortium of Universities for Global Health (CUGH)** is the world's largest consortium of academic based institutions addressing global health challenges. A non-profit organization based in Washington, DC, it has a membership of over 180 academic institutions and other organizations in over 35 countries and a network of 36,000 global health practitioners. CUGH supports academic institutions and partners to improve the wellbeing of people and the planet through education, research, service, and advocacy.

CUGH is seeking an intern. This position is expected to be based in the Washington, DC office. The role includes the following functions under the supervision of the Director of Operations:

- Provide administrative support to the Events and Programs Manager with annual conference preparation and on-site support during the conference in April 2026.
- Work with the Administrative Associate to populate and maintain CUGH's membership database.
- Support CUGH's Executive Director with literature reviews and research on the future of global health.
- Other duties as assigned.

This position is expected to work 15 hours per week split across 3 days on-site at the CUGH office.

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**Qualifications:**

- Must be currently enrolled in a graduate school program in Public Health or related field
- Prior professional experience in an office setting is preferred.
- Excellent verbal and written communication skills. Fluency in English is required.
- Proficiency in standard software applications, especially Microsoft Office (i.e., Word, Excel, Teams, Outlook).
- Excellent organization skills, able to multitask and prioritize with positive attitude, attention to details, accuracy, and patience.
- The candidate must be able to work in Washington, DC.
- The candidate must provide proof of enrollment in a relevant degree program.

This position is available beginning in January 2026 and will run through April 2026. This internship will receive a \$2000 stipend in addition to academic credit.

INTERESTED CANDIDATES SHOULD SEND THEIR CV TO: [applications@cugh.org](mailto:applications@cugh.org). Candidates will be reviewed on a rolling basis.